

ARTwithHEART PMO—Parent Agreement

Child 1 Name _____

Child 2 Name _____

I/We have been issued a copy of the North Decatur United Methodist Parent's Morning Out Handbook. I/We understand that I am/we are responsible for the information presented in this handbook. The handbook may be amended by the PMO administration at any time during the school year through the vehicle of a take-home memo announcement, and a posting on the PMO Information Board.

- I/We agree to pay an annual non-refundable registration fee of \$____ at the time of enrollment, renewed each year thereafter, and due and payable by the first day of September each year.
- I/We agree to pay ARTwithHEART PMO \$____ per month tuition for the care of my/our child(ren)
- My child(ren) will attend PMO on the following days (please circle):
Child 1: M T W T F (totaling \$____)
Child 2: M T W T F (totaling \$____)—at 10% discount

I/We agree to make the tuition payment by 1pm on the first day of the month my child is scheduled to attend PMO. There will be a \$15 late charge for all payments not received by 1pm of the 10th day of the month.

I/We understand fees are based on enrollment and not attendance. I/We will be responsible to pay the contracted rate whether or not my child is in attendance. After one year of continued enrollment at NDUMC PMO, each child earns one week of vacation absence at no charge. (Total tuition fees for that month would be discounted 25%.) To qualify, the parent shall give written notification to the Director in advance of the child's planned vacation.

PMO's designated hours of operation are from 9am to 1pm. I/We agree to pay a late pick up fee of \$1 per minute after 1:05pm that I am late.

I/We agree to pay a returned check fee of \$25, and that ARTwithHEART PMO will have the right to refuse any future check.

A 30-day *written* notice must be given when disenrolling from PMO, otherwise the parents remain responsible for the full tuition for the following month after the child's last day of attendance, plus any late charges or penalties that shall accrue until full payment is received.

Parent/Guardian 1 Signature: _____

Date: _____

Parent/Guardian 2 Signature: _____

Date: _____

Administrator Signature: _____

Date: _____